

**BUCKSPORT TOWN COUNCIL MEETING
7:00 P.M., THURSDAY, SEPTEMBER 10, 2020
TOWN COUNCIL CHAMBERS – BUCKSPORT TOWN OFFICE**

- 1. Call Meeting To Order**
- 2. Roll Call**
- 3. Presentation of any Town Council Recognitions**
- 4. Consider minutes of previous meetings**
 - a. Town Council Minutes 08/27/2020
- 5. Receive and Review Correspondence**
- 6. Ordinances to Consider/Introduce**
- 7. Discussion Items (Manager Clarification and Direction, or Council Discussion and/or Input on Issues)**
 - a. Parks & Recreation Rules Review
- 8. Agenda Items**
 - a. To approve Resolve 2021-17 To Approve award of the former sludge site mowing contract
 - b. To approve Resolve 2021-18 To expend funds from the Animal Shelter Reserve to install a heating system at the Animal Shelter
- 9. Resignations, Appointments, Assignments, and Elections**
- 10. Approval of Quit Claims, Discharges, and Deeds**
- 11. Town Manager Report**
 - a. Department Head Reports
- 12. Set Public Hearings, and/or Hold Public Hearings and Approval of any Licenses or Permits**
 - a. Public Hearing on An Ordinance to Amend the Town Charter, Section 9.04, #2 to change the referendum voting requirement from \$250,000 to \$300,000
- 13. Discussion of Items Not on the Agenda for Council and Public**
- 14. Upcoming Public Hearings, Designation of Topics for Committee Assignment, and Scheduling of Committee Meetings**
- 15. Adjournment**

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**BUCKSPORT TOWN COUNCIL MEETING
7:00 P.M., THURSDAY, AUGUST 27, 2020
TOWN COUNCIL CHAMBERS – BUCKSPORT TOWN OFFICE**

1. **Call Meeting To Order** – *Mayor Stewart called the meeting to order at 7:00 p.m.*
2. **Roll Call** – *All Councilors present via remote access: Mark Eastman, Jim Morrison, Paul Bissonnette, Peter Stewart, Dan Ormsby, Kathy Downes, Ed Rankin, Jr.*
3. **Presentation of any Town Council Recognitions** – *None.*
4. **Consider minutes of previous meetings**
 - a. Town Council Minutes 08/13/2020
 - b. Infrastructure Committee Minutes 8/13/2020

*Councilor Bissonnette moved and Councilor Rankin seconded to approve the above listed minutes. **Motion Passed 7-0***
5. **Receive and Review Correspondence**
 - a. August 1, 2020 Sheriff assist at Penobscot Narrows Bridge – *Noted.*
6. **Ordinances to Consider/Introduce**
 - a. 2nd Reading – An Ordinance to Amend the Town Charter, Section 9.04, #2 to change the referendum voting requirement from \$250,000 to \$300,000 – *The Council gave their verbal approval to send this to a public hearing at the next meeting.*
7. **Discussion Items (Manager Clarification and Direction, or Council Discussion and/or Input on Issues)**
 - a. Baseball Field request to get bids for temporary repair & establish committee for long term repair – *It was the consensus of the Council to put this item out to bid and to also form a committee to establish long term repairs. Councilor Rankin and Councilor Eastman will both serve on the committee. Town Manager Lessard will advertise in The Bucksport Enterprise for community members to join the committee.*
 - b. School Board Member Resignation – Jennifer Therrien – *Rather than appointing an individual to serve on the School Board, the Council decided to allow the position to remain vacant. The position will be filled following the election in November.*
 - c. Parks & Recreation Rules Review – *The Council will revisit this item when the new Maine Principal's Association (MPA) rules are published.*
 - d. Sludge Site Hayfield Contract – put out for bid – *It was the consensus of the Council to put this item out for bid.*
 - e. MDOT Culvert replacement grants – Jacob Buck Pond and Bucksmills – *See agenda item 8c.*
8. **Agenda Items**
 - a. To approve Resolve 2021-14 To Approve the bid of Camden National Bank for 1.98% for Year 1 of the Road Project – *Councilor Bissonnette moved and Councilor Eastman seconded*

to approve Resolve 2021-14. Motion Passed 7-0

- b. To approve Resolve 2021-15 to Designate the Economic Development Director to Market the 27 Main Street Property – *Councilor Ormsby moved and Councilor Rankin seconded to approve Resolve 2021-15. Motion Passed 7-0*
- c. To Approve Resolve 2021-16 to Request Voter Approval for the expenditure of up to \$560,000 as the Town Share of the cost of replacement of two culverts on Jacob Buck Pond and Bucksmills Roads as a match for Grant funding of \$190,000 – *Councilor Eastman moved and Councilor Ormsby seconded to approve Resolve 2021-16. Motion Passed 7-0*

9. Resignations, Appointments, Assignments, and Elections

- a. Reminder - Nomination Papers Available until September 3 – *Noted.*

10. Approval of Quit Claims, Discharges, and Deeds

- a. Kelley J. Albert, Map 47 Lot 13-1 2018 Tax Lien – *Councilor Bissonnette moved and Councilor Eastman seconded to approve the discharge on Map 47 Lot 13-1. Motion Passed 7-0*
- b. Jane E. Cirillo, Map 32 Lot 26, 2013 – 2018 Tax Liens – *Councilor Eastman moved and Councilor Rankin seconded to approve the discharge on Map 32 Lot 26. Motion Passed 6-0-1 (Ormsby abstained)*
- c. Timothy R. Jerome, Map 08 Lot 57 2018 Tax Lien
- d. Timothy R. Jerome, Map 08 Lot 60 2018 Tax Lien
- e. Timothy R. Jerome, Map 08 Lot 63, 2018 Tax Lien- *Councilor Downes moved and Councilor Eastman seconded to approve the discharges on Map 8 Lots 57, 60, and 63. Motion Passed 7-0*

11. Town Manager Report – Noted.

12. Set Public Hearings, and/or Hold Public Hearings and Approval of any Licenses or Permits – None.

13. Discussion of Items Not on the Agenda for Council and Public

Councilor Rankin stated that he felt that a vehicle fleet committee was not needed.

Mayor Stewart inquired as to whether or not the Town had received any complaints regarding the edges of resident's driveways on the newly paved town roads. Town Manager Lessard stated that the Town has addressed all complaints that have been received.

14. Upcoming Public Hearings, Designation of Topics for Committee Assignment, and Scheduling of Committee Meetings

Public Hearing – September 10, 2020 – An Ordinance to Amend the Town Charter, Section 9.04, #2 to change the referendum voting requirement from \$250,000 to \$300,000

15. **Adjournment** – *While no formal motion was made, the Council all agreed to adjourn the meeting at 7:50 p.m.*

BUCKSPORT TOWN COUNCIL

A TRUE COPY

ATTEST:


JACOB R. GRAN, TOWN CLERK

**RESOLVE #R-2021-18 TO AWARD THE BID FOR A HEATING SYSTEM FOR THE
ANIMAL SHELTER TO OSBORNE PLUMBING & HEATING**

Whereas, the Town of Bucksport seeks to replace a failing heating system at the Bucksport Animal Shelter, and

Whereas the Town of Bucksport requested bids from three qualified dealers for the purchase and installation of this equipment, and

Irving Oil	\$3,740.00
Osborne's Plumbing & Heating	\$2,871.80
Dead River	\$3,477.80

Be it resolved by the Bucksport Town Council in town council assembled to award the bid for a direct vent Empire Gas Heater including new thermostat, vent kits, gas lines and trim kits for the Animal Shelter and accessory structure for a price of \$2,871.80, to be funded from Animal Shelter Reserve.

Acted on September 10, 2020

Yes ____ **No** ____ **Abstained** ____

Attested by Jacob Gran, Town Clerk

11a

TO: SUSAN LESSARD, TOWN MANAGER
FROM: JAY LANPHER, PUBLIC WORKS DIRECTOR
SUBJECT: AUGUST 2020 MONTHLY REPORT
DATE: SEPT 3, 2020

The month of August saw the Public Works crew spending days working on the following projects:

- 7 days ditching and culvert work
- 4 days sweeping streets
- 2 days equipment maintenance
- 4 loads trash to PERC
- 2 days grading gravel roads
- 7 days filling shoulders
- 6 days spent on mowing/cemetery work
- 4 days stockpiling gravel

Paving completed this month: Masthill Rd 3.1 mi, Duck Cove Rd 1.0 mi, Russell Hill Rd .5 mi, Bucksmills Rd 5.2 mi, Barbour Dr .25 mi, Willis Rd .25 mi, Drakes Lane .13 mi, Scott's Lane .27 mi, Evergreen Dr .24.

A total of 10.94 miles of paving have been completed. That leaves approximately 8.5 miles to complete in September.

TRANSFER STATION MONTHLY REPORT

MONTH

August

YEAR

2020

TRIPS

4

BUCKSPORT - TOTAL WEIGHT

16,280

LBS

83.1

TONS

SHIPPED

2

0 SORT RECYCLING

TOTAL WEIGHT

15,080

LBS

7.5

TONS

5

LOADS OF DEMO

TOTAL WEIGHT

44,422

LBS

22.2

TONS

1

LOADS OF METAL

TOTAL WEIGHT

7520

LBS

3.8

TONS

0

REFRIGERATORS

TOTAL WEIGHT

0

LBS

0

TONS

0

UNITS

SHIPPED

20

BATTERIES

0

PROPANE TANKS

(Shipped E-waste + U-waste Together)

E-waste

TU's - 114

monitors - 32

Electronics - 216

U-waste

BT - 165

Lamps

4' - 342

PC - 22

6' - 12

8' - 40

3' - 12

2' - 12

Orings - 18

Compt - 326

2' u-Tubs - 124

Holigen - 20

Schum - 5

LED - 10

15" - 17

18" - 3

200

WASTE OIL - PUMPED GALLONS

2200

LBS - ITEMS GIVEN AWAY

MONEY IN:

D M & J

\$

TRANSFER STATION

\$ 2,236,000

TOTAL:

\$ 2,236,000

BUCKSPORT PUBLIC SAFETY
DIRECTORS MONTHLY REPORT

AUGUST 2020



Public Safety Departments had another busy month and continue to move forward. Complaints for service continue to increase weekly and things really have not changed procedurally for us since March. We continue on the course that we have been on for months and plan on continuing this for months to come. We continue to keep a close eye on the safety of each and every one of our employees during these challenging times as we do on a regular basis.

We will continue to move forward with the times each and every day and serve the citizens to the best of our ability. Our staff continues to be on top of their jobs and are delivering a top notch service to its citizens during these very unusual and difficult times. I want to again thank each and every one of them for staying the course on this roller coaster ride, keep up the good work!!

The pandemic continues to move forward and the numbers continue to consistently stay the same daily. We are truly looking forward to the day we start to see a decline. It appears as though this pandemic is far from over and it concerns us on a daily basis. It is not only the knowns on the calls that we respond to but really the unknowns that really concern us. Our personal protective gear continues to be up to the level that we need. We will continue to inventory our equipment and place orders as needed.

The Police Department had another busy month. Our personnel continue to go by the new rules that have been set to keep everyone including themselves safe. We continue to monitor each situation that we run into to make sure that our personnel are safe at every call during these trying times. They are doing a great job adjusting to this and looking out for the good of the citizens of the town. There were 423 calls for service this month. I have included a map with my report that will show the locations of the calls that were taken that have a physical address. We had 9 major offenses reported this month, 1 sexual assault, 3 assaults, 1 burglary and 4 thefts, 5 were unfounded, which left us with 4 cases, 3 were cleared.

The dispatch continues answering a lot of different questions since the change in the way we operate. They continue to be the lifeline of the town and are working for everyone in the town. They had 6522 radio log entries this month. They worked on 3 concealed weapons permits. There were 2 burn permits issued this month online. They continue to complete extra tasks above and beyond the job of dispatching. These duties include payroll, purchase orders, burn permits, court case work, filing, purchase orders and much more. Aimee Reynolds continues to make masks for the town and the basket is filled and emptied on a weekly basis !!

The Fire Department and EMS departments were extremely busy as you can see by Deputy Chief Dennings report. There were 93 Ambulance runs and there were 19 fire calls and 2 inspections this month. Shifts again were almost completely full this month and this continues to improve as we move on. Per Diem shifts that were added months ago continue to help with our service to the town. We continue to find that a lot more work is getting done during the day in house and calls are covered when there are double and triple calls.

I have attached a map for each department with the number of calls that were taken in this month with a physical address. The Police calls

are circles, the Ambulance calls are squares and the Fire calls are triangles. I have also added a map with all calls for public safety this month.

I attended several meetings this month, most of them continue to be online. Town Council meeting, YMCA finance committee online, YMCA Executive Board online, Bucksport Area Child Care Center Board of Directors, IT Department (In Person) Public Safety Department Head weekly meeting (In Person). Law Enforcement weekly state meeting. All of these are online and are weekly until further notice. The weekly CDC meetings have ended and this is combined with a weekly address to the public and we continue to monitor these.

I will end this month by again thanking the citizens of the town for being cooperative with our staff during these times. As we are all fully aware, times have changed in many ways each month since March and it continues to change weekly. These are very trying and stressful times and we all feel very fortunate to work where we work and to work for you, the citizens. A majority of the citizens continue to work with us when we are on call and we truly appreciate it. We ask that you all be patient and go by the rules that have been set to keep everyone safe. Every aspect of this is different depending on what you are looking to do and as some things may be allowed other things may not be at this time. If we work together we will get through this, we are truly are grateful for your support.

Respectfully Submitted,

Sean P. Geagan

Sean P. Geagan

Director of Public Safety

Town of Bucksport

BUCKSPORT POLICE DEPARTMENT

MONTHLY REPORT

AUGUST 2020

Deputy Chief David E. Winchester:

The month of August was another busy month for all Public Safety staff. As we have for the last several months, we continue to take responsible measures to keep our citizens and staff safe while monitoring the Covid-19 restrictions. We are now approaching the school openings and are working on additional safety measures along with the RSU25 staff.

This month we began the hiring process for our new School Resource Officer as Officer Eric Marcel joins the patrol ranks. We are in hopes to have a candidate selected and set for the opening of this 2020 school year. We are very aware of the importance of this position and hope to expand on an already successful position. We'd like to thank Officer Marcel for his years as the School Resource Officer and the time he spent with the RSU.

This month I completed a Corona virus Emergency Grant that would provide additional funds to the Police Department for Covid-19 equipment and supplies. Due to the safety concerns associated with public safety, these additional funds will be used for items such as safety equipment (PPE) and cleaning supplies to maintain a safe working environment. The department is eligible for \$7900.00.

Also this month, we completed the process of purchasing the Police Department's new police cruiser. The new 2020 cruiser was purchased from Quirk in Augusta and is fully equipped with emergency lighting. We have ordered the additional emergency equipment and hopes that the new cruiser will be on patrol in early September. I'd like to thank the Town Manager and the Town Council for their support during this process!

I attended Grand Jury this month that resulted in indictment of 2 people involved in Bucksport Police investigations. Although the courts are not currently holding trials, the Grand Jury process is still ongoing. Trials for these incidents will be held once the court systems have again opened.

The Bucksport Police staff continues to maintain a presence in the community by doing special events each week. These events include Birthday parades for children who are unable to have parties due to Covid-19. This month we conducted another birthday parade for a child along Miles Lane. . The Public Safety has also added a weekly "Facebook Friday" message that allows us to inform the public of ongoing events and safety tips. We've received overwhelming support and had positive responses to our Facebook posts!

Patrol:

This month, I received letters of thanks and support from the community to members of the Police Department. Officer Steven Bishop received a letter of thanks for his assistance while off duty and members of Police and Fire received a letter of thanks for assistance provided on a call early in the month. I have attached both letters for viewing.

We continue to see an increase in drug related offenses and have posted a request for information from the public in the local newspaper. As a result of this request, several citizens have contacted the Police Department providing drug information that they have personally seen in our area. We'd like to encourage our community to continue to provide us with this information and understand that they can provide information and remain anonymous. The Bucksport Police Department understands the harm that illegal drugs cause and are actively working with the Maine Drug Enforcement Agency and investigating drug related offenses.

During the month of August, the Police Department completed a lengthy investigation that resulted in the arrest of William Meier of Bucksport. Meier was charged with Unlawful Solicitation of a Minor (Class B) and Possession of Explicit Material (Class D). During the investigation, several members of the Police Department conducted a search warrant at Meier's residence where evidence was collected.

The investigation is still ongoing, but I would like to acknowledge the officers that participated in this investigation that resulted in a successful arrest. Well done!

The Patrol staff is currently investigating several offenses, including: theft, burglary, domestic violence, sexual assaults and drug offenses.

The Patrol Division had 29 incidents that resulted in an adult arrest or criminal summons, 21 citations and 112 warnings with a total of 154 violations. There were 423 CAD calls for police services this month. The Patrol Division also investigated 17 motor vehicle accidents this month. We handled two parking related incidents. This month, 4 incidents were drug related and 16 were alcohol related.

The following are all calls for service that were handled this month. Sergeant Moody 46, Officer Woodman 39, Deputy Chief Winchester 9, ACO Joy 15, Officer Marcel 59, Officer Lowe 103, Officer Schmidt 52, Officer Welch 27, Chief Geagan, Officer Bishop 7, Officer Findlay 59.

The Department has six areas of crime that are reported each month to the uniform crime reporting system. These areas cover; Criminal Homicide, Forcible Rape, Robbery, Assault, Burglary and Theft. In the month of August, we had 0 Criminal Homicides, 1 Forcible Rape, and 0 Robbery. We had 3 assaults, 1 burglary and 4 thefts. We had a total of 9 reportable cases with 5 unfounded this month and we cleared 3 offenses. Cases can be cleared by an arrest or exceptional means. This means that the case was solved in one form or another. Keep in mind, those cases from previous months that we clear will show up on this month's report.

Dispatch:

In the month of August, the Dispatch Center made 6522 radio log entries. A partial list is attached to this report, this includes percentages. All of these calls are taken by the dispatch and put into the computer aided dispatch system and dispatch to the appropriate units. They also completed Court Work, Payroll, and Purchase Orders for billing purposes along with answering all calls and greeting the public at the Public Safety Building. This department continues to be the lifeline of the town and they are very busy in all areas. The dispatch continues to work on scanning a lot of our documents in the dispatch center along with attaching them to the Spillman records management system.

Animal Control:

In the month of August, Animal Control Officer Joy and his assistant handled 15 animal complaints. Officer Joy continues to take in animals from several other communities and this keeps him and the shelter very busy. This month, the shelter took in 3 dogs from Bucksport and 3 dogs were reclaimed. They took in 2 cats, 1 cat from Prospect and 1 cat from Searsport and were able to adopt out 6 cats!

Respectfully submitted,

David E. Winchester

David E. Winchester
Deputy Police Chief

To Backport Fire & Police,

We can't thank you enough for your response yesterday. You were not ~~only~~ quick to respond, but were kind, patient, and thoughtful towards all of us. When I say we have the best EMS, I truly mean it! Thank you for all that you do.

On behalf of Wynter, Asliki, & Brandon...

Much appreciation,
Ed

You give so much of yourself
in the kindness you show
and the lives you touch.

That's why you deserve a heartfelt "thank you"
and a wish that all the goodness you share
comes back to you.

Commendation and thank-you to Officer Steven Bishop

On Sunday, 30 Aug 2020, my daughter called me in distress and related she had been driving in Bucksport and thought she was having some type of panic attack. She pulled over as she did not feel safe driving.

Officer Bishop was on patrol and stopped to determine what was going on. He calmed her down and said he would follow her home.

She arrived safely at home and then called me.

On Monday her doctor determined she most probably had a reaction to new medication and her EKG reading was now normal. New medication was prescribed and all is normal now.

As a dad and a citizen of Bucksport, I want to send a thank-you to Officer Bishop for going above and beyond in his assistance. It is people like Steve and your whole department whom not only keep the peace but make Bucksport a great place to live. In this day and age of stress for Law Enforcement across our country it should be refreshing for your team to know you are all appreciated. What you do isn't easy but that's why it's called the blue line. Most everyone is on your side of it, thanks to people like Steve!

Bucksport

BUCKSPORT FIRE DEPARTMENT

89 Franklin Street, PO Box 1848, Bucksport, ME 04416
207-469-7951 (non-emergency, 24/7), 207-469-3122 (fax)

FROM THE DESK OF DEPUTY CHIEF MICHAEL DENNING
mdenning@bucksportmaine.gov



Fire Chief's Report for the month of August, 2020

Fire Calls: 19

EMS Calls: 93

Burn Permits: 2

Inspections: 2

The month of August was busy again. We responded to 112 Fire/EMS calls for service. In one 24 hour period alone, we responded to 12 Fire/EMS calls, with some being very serious in nature. Much work in the station continues to be done on a daily basis. Pump testing will begin on September 8th. This is a yearly requirement that is done by an independent test company.

Our inspectors have started to do inspections again, and for the month have done two. They are both State certified, and have received new computer programs which will enable our department to properly inspect, and preplan building layouts, while allowing them to also review proposed site plans as well. Inspection numbers should increase in the months ahead. These were halted during the initial stages of the pandemic.

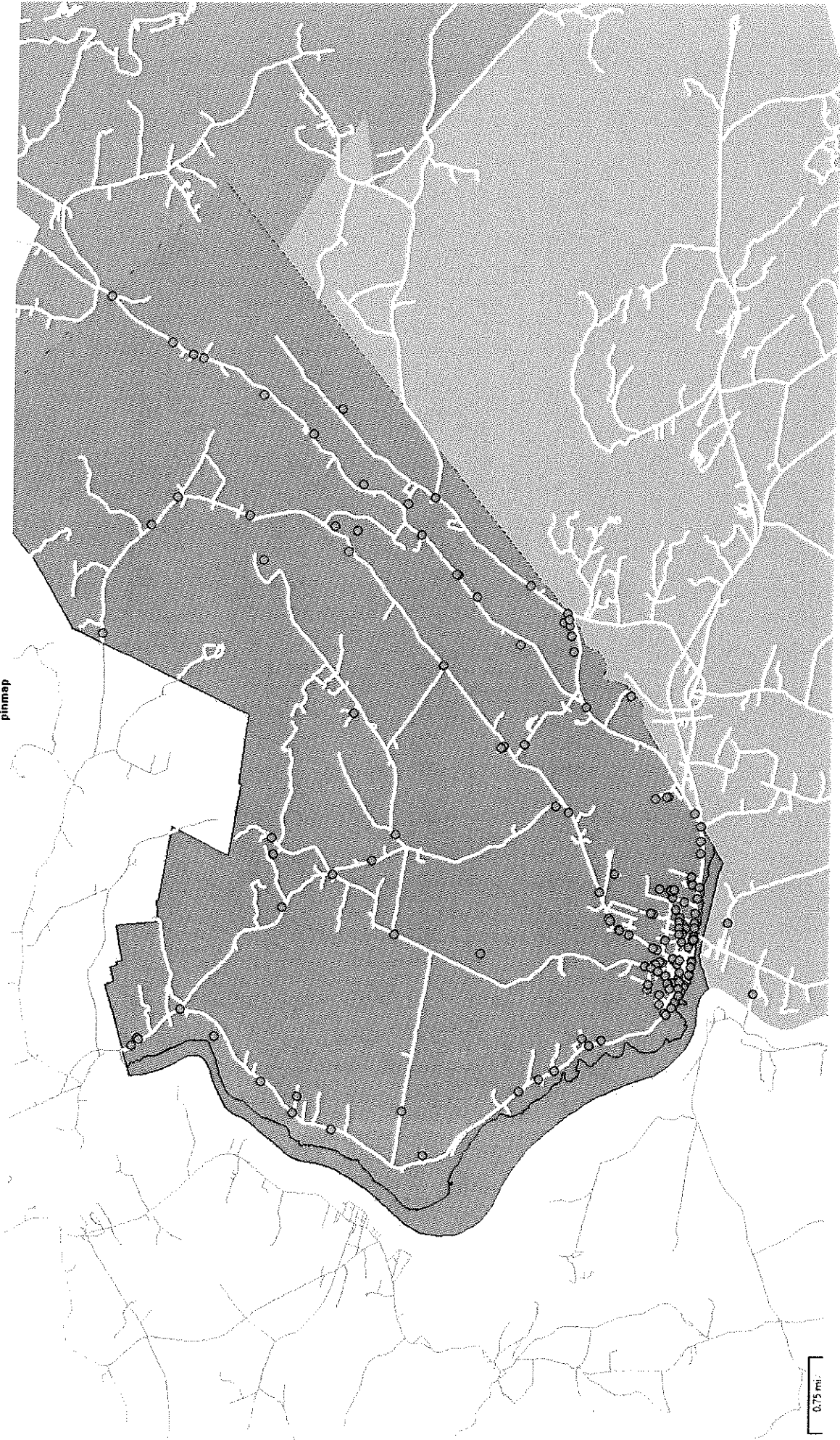
Per-Diem Firefighter/EMT Elizabeth Doyle put in for a grant from Poland Springs Water Company, which we were awarded 50 cases of "free" bottled water for hydration at emergency scenes. The water was picked up in Poland, Maine by Firefighter Chris Grindle donating his time and truck. We also donated cases of water to Bucksport Police, Bucksport Public Works, Orland Fire, Orrington Fire, and Dedham Fire as well. Thank you to both of them! Well Done!

As fall approaches, please have your heating appliances and chimneys cleaned. Fires tend to increase during the heating months, so please be extra cautious.

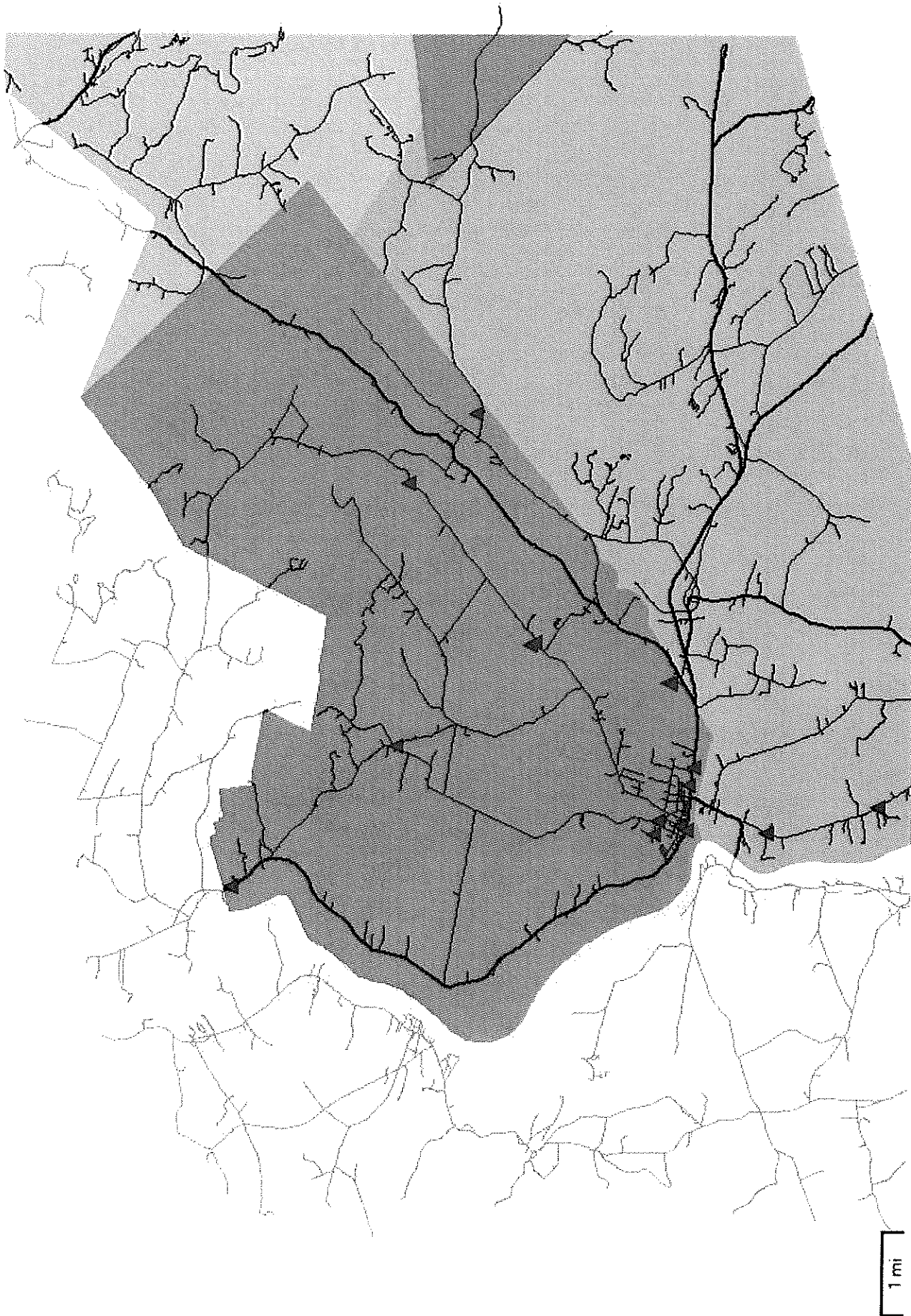
Respectfully Submitted;

Michael W. Denning
Deputy Fire Chief

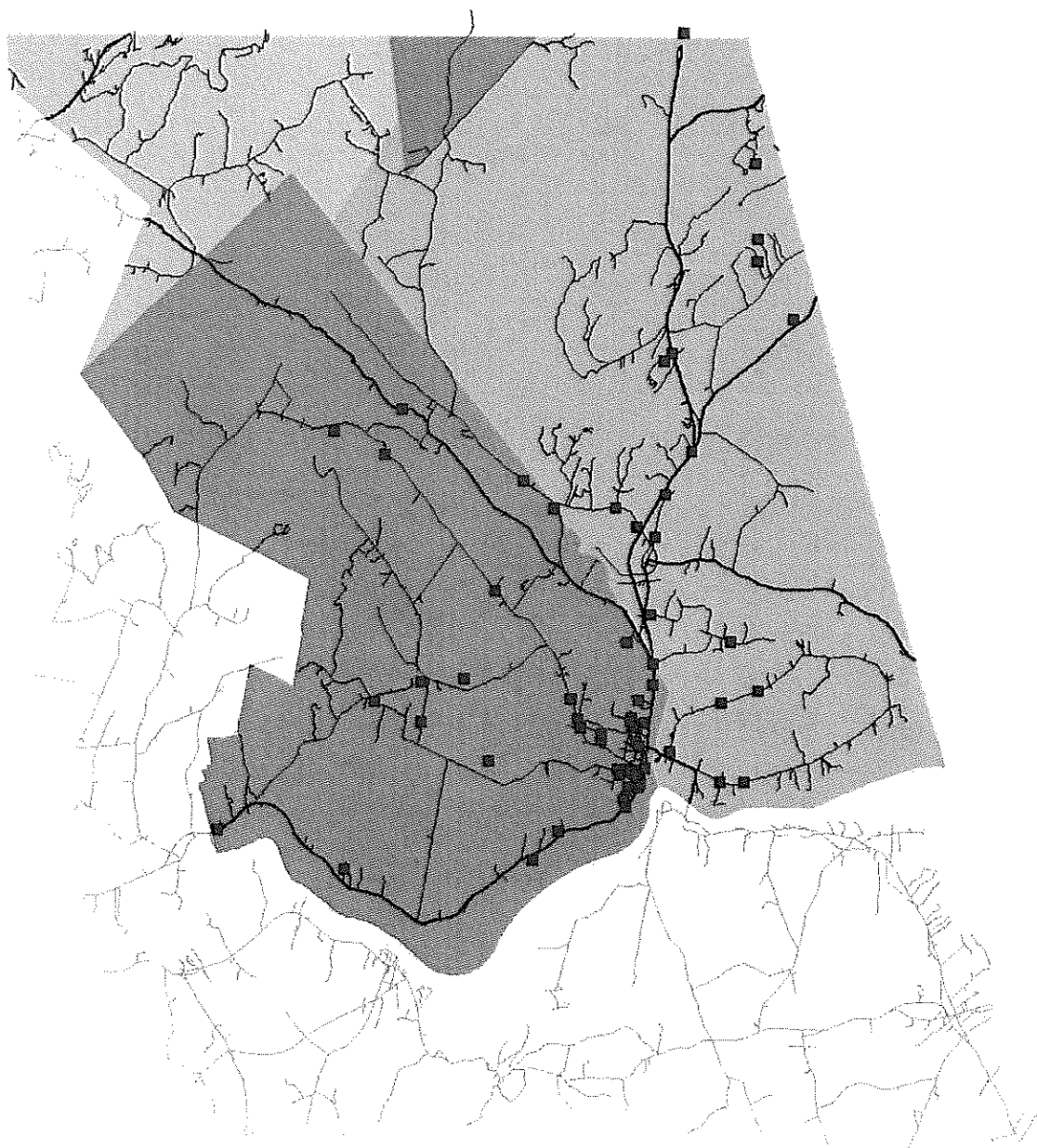
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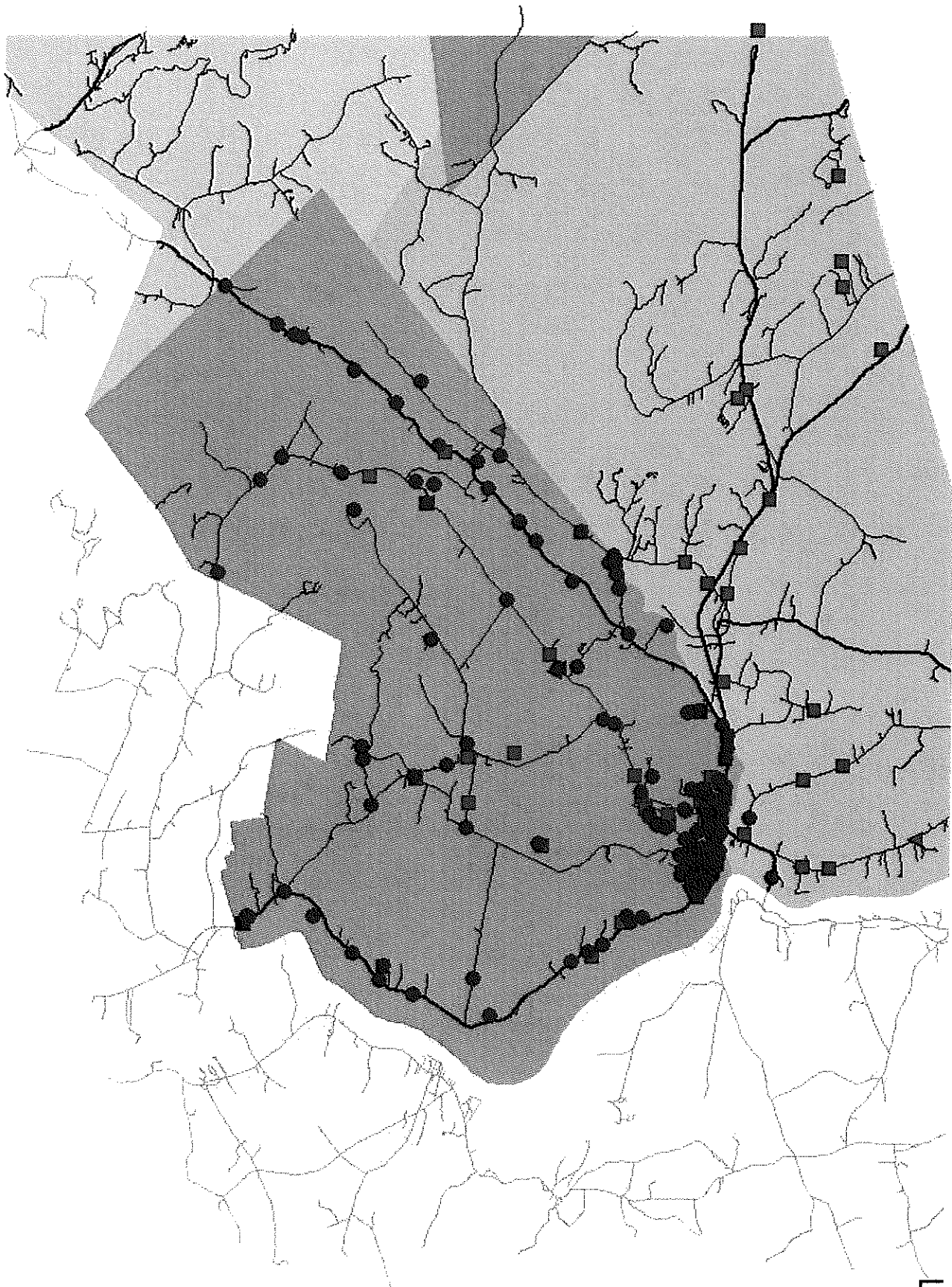


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12a

**BUCKSPORT TOWN COUNCIL
PUBLIC HEARING NOTICE**

**Town Charter, Article 9, Referendum & Initiatives, Section 9.04, Ordinances,
Orders or Resolves Submitted to Popular Vote, Item 2**

DATE OF HEARING: Thursday, September 10, 2020

TIME: 7:00 P.M.

**LOCATION: The hearing will be held virtually by viewing local cable channel 1303
or via internet at https://townhallstreams.com/towns/bucksport_me**

**INTERESTED PARTIES MAY SUBMIT ORAL COMMENTS BY PHONE OR
WRITTEN COMMENTS VIA EMAIL TO slessard@bucksportmaine.gov EITHER
PRIOR TO THE MEETING OR DURING THE MEETING CONCERNING THE
FOLLOWING PUBLIC HEARING:**

HEARING

Such ordinance shall read as follows: (Proposed deletions marked by double strikethrough,
additions are underlined.)

Article 9 Referendum & Initiatives

SEC. 9.04 Ordinances, Orders or Resolves Submitted to Popular Vote

1. The Town Council may submit on its own initiative a proposition for the enactment, repeal or amendment of any ordinance, order or resolve, except as herein otherwise provided to be voted upon at any municipal election, and should such proposition receive a majority of the votes cast thereon at such election, such ordinance, order or resolve shall be enacted, repealed or amended accordingly.

2. All ordinances, all orders, or resolves appropriating or transferring three hundred thousand dollars (\$300,000) ~~two hundred and fifty thousand dollars (\$250,000.00)~~ or more of local funds for a single capital improvement and all orders or resolves authorizing bond issues of three hundred thousand dollars (\$300,000.00) ~~two hundred and fifty thousand dollars (\$250,000.00)~~ or more for capital improvement shall be submitted for popular vote. For the purposes of this section, a capital improvement includes but is not limited to the purchase and/or lease of equipment and land, the construction and/or renovation of buildings, the construction and/or reconstruction of infrastructures and all other public facilities. All direct and associated costs are included when determining funding for capital improvements, except for ongoing or routine maintenance costs. No single capital improvement project will be divided so as to defeat the purpose of this section

Copies of the proposed amendment may be obtained at the Bucksport Town Office during regular business hours, or from the town's website at www.bucksportmaine.gov.